

Evolution Advanced HR

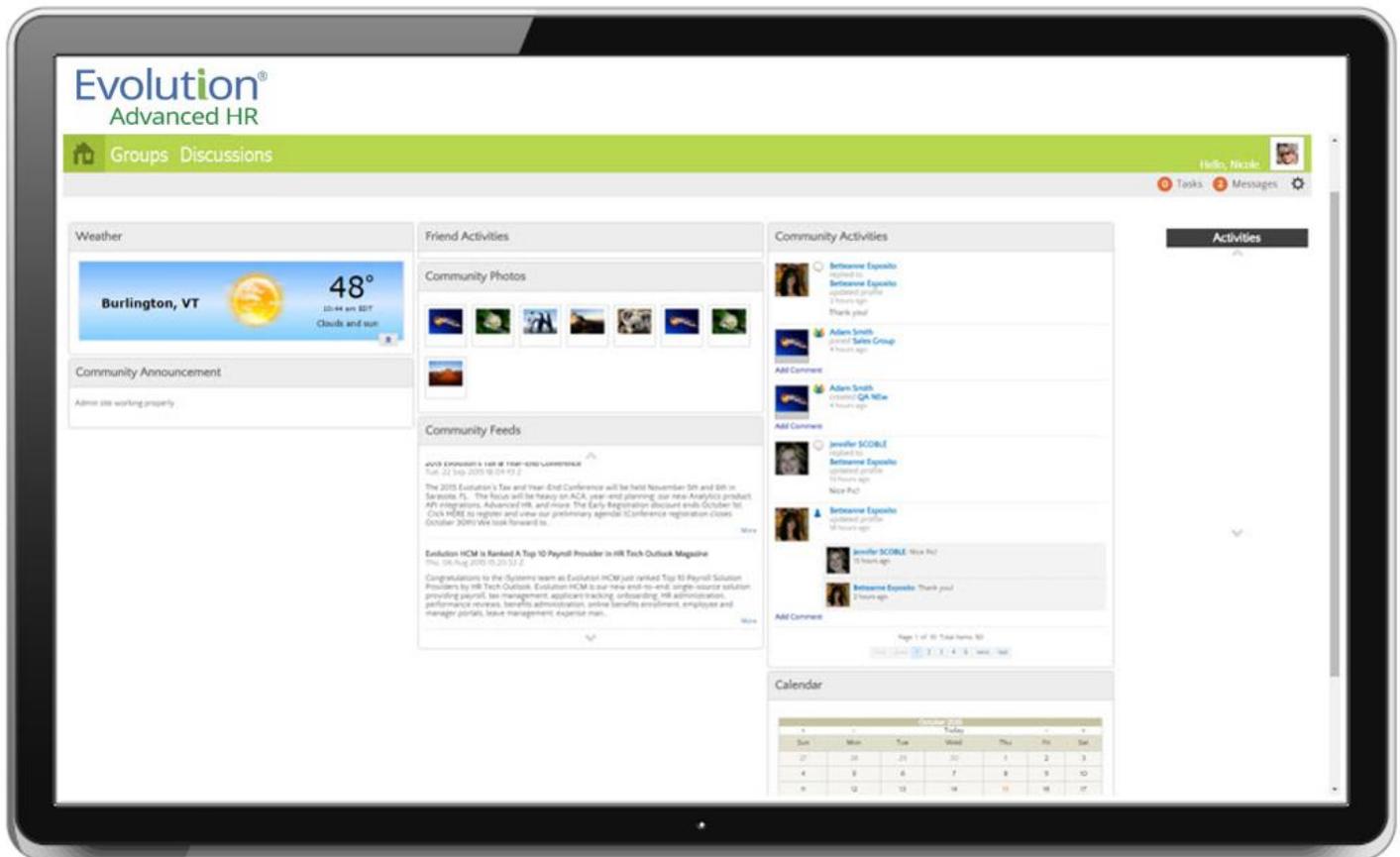
Managing your workforce just got easier with Evolution Advanced HR, a full-featured HRIS solution that offers a unique combination of employee collaboration and traditional workforce management. This HR solution has integrated applicant tracking, new hire onboarding, benefits administration and online enrollment, and training administration. Everything is centralized in one convenient place for both employees and managers.

Evolution Advanced HR stores all employee information and documentation in one place. With one click, employees have access to update their information, as needed. Employees can access pay history, manage their direct deposit accounts, request time off, and view and enroll in benefits during open enrollment periods.

Managers greatly benefit from Evolution Advanced HR as well with easy access to HR functions enabling them to manage timesheets, punches, and leave requests with ease. Managers also have a real-time view as to where tasks and pending approvals stand.

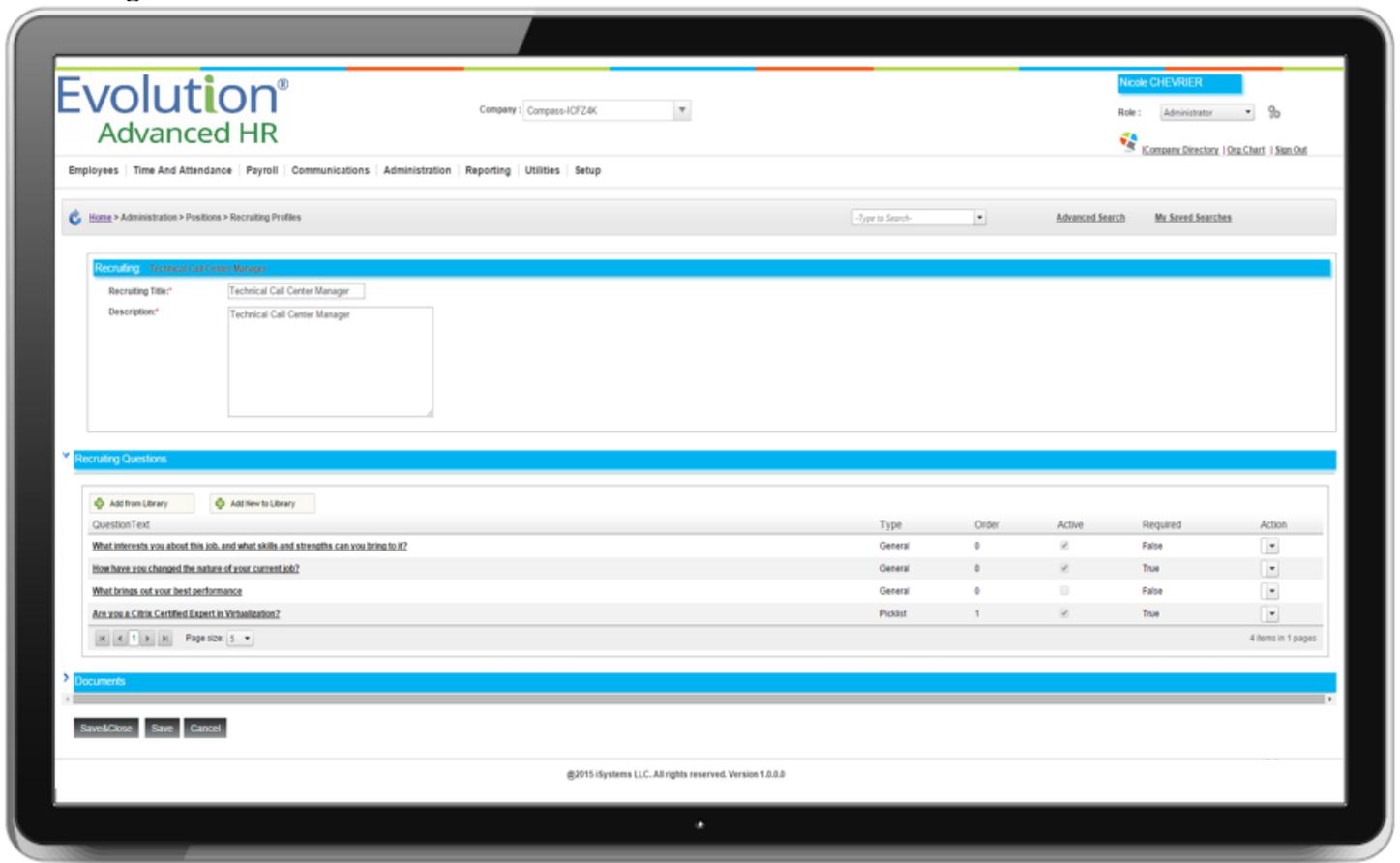
Product Features

Employee Data & Employee Self-Service



Manage all employee data in one location. Keep tabs on personal and employment-related information, disciplinary matters, training, certifications and licenses, education, performance and lots more. Employees can update their personal information, upload a great photo of themselves, manage their tax withholdings, direct deposit accounts and change their password all from one spot. Say goodbye to those old paper folders! Employees have online access to all of their employment and company documents.

Recruiting



Evolution Advanced HR can automate the entire recruiting process. Create and track requisitions that are posted directly to the online applicant website. Hiring Managers receive real-time updates when applicants apply for jobs and can easily compare applicant scores, qualifications, and interviewer notes via the centralized requisition dashboard.

Onboarding

The screenshot displays the Evolution Advanced HR web application interface. At the top left, the logo reads "Evolution® Advanced HR". The company name "Compass-ICFZAK" is shown in a dropdown menu. The user's name "Nicole CHEVRIER" and role "Administrator" are visible in the top right. A navigation menu includes "Employees", "Time And Attendance", "Payroll", "Communications", "Administration", "Reporting", "Utilities", and "Setup". The breadcrumb trail shows "Home > Administration > New Hire > Self Service On Boarding". A search bar and "Advanced Search" link are also present.

The main content area features a "Send to New Hire" form with a blue header and a red note "Indicates mandatory fields". The form contains the following fields:

Action:	<input type="text" value="Select Action"/>	First Name :*	<input type="text"/>
Reason for Add:	<input type="text" value="Select Reason"/>	Middle Name :	<input type="text"/>
Date of Hire/Rehire :	<input type="text"/>	Last Name :*	<input type="text"/>
Original Hire Date :	<input type="text"/>	User Name :*	<input type="text"/>
Start Date :*	<input type="text"/>	Emp No :	<input type="text" value="3032"/>
Position:*	<input type="text" value="--Select Position--"/>	Personal Email :*	<input type="text"/>
Onboarding Profile:*	<input type="text" value="Select OnboardingProfile"/>	Offer/Letter :	<input type="text" value="--Select--"/>
Candidate:	<input type="text" value="--Select Candidate--"/>		

At the bottom of the form are two buttons: "Send New Hire Notice" and "Cancel".

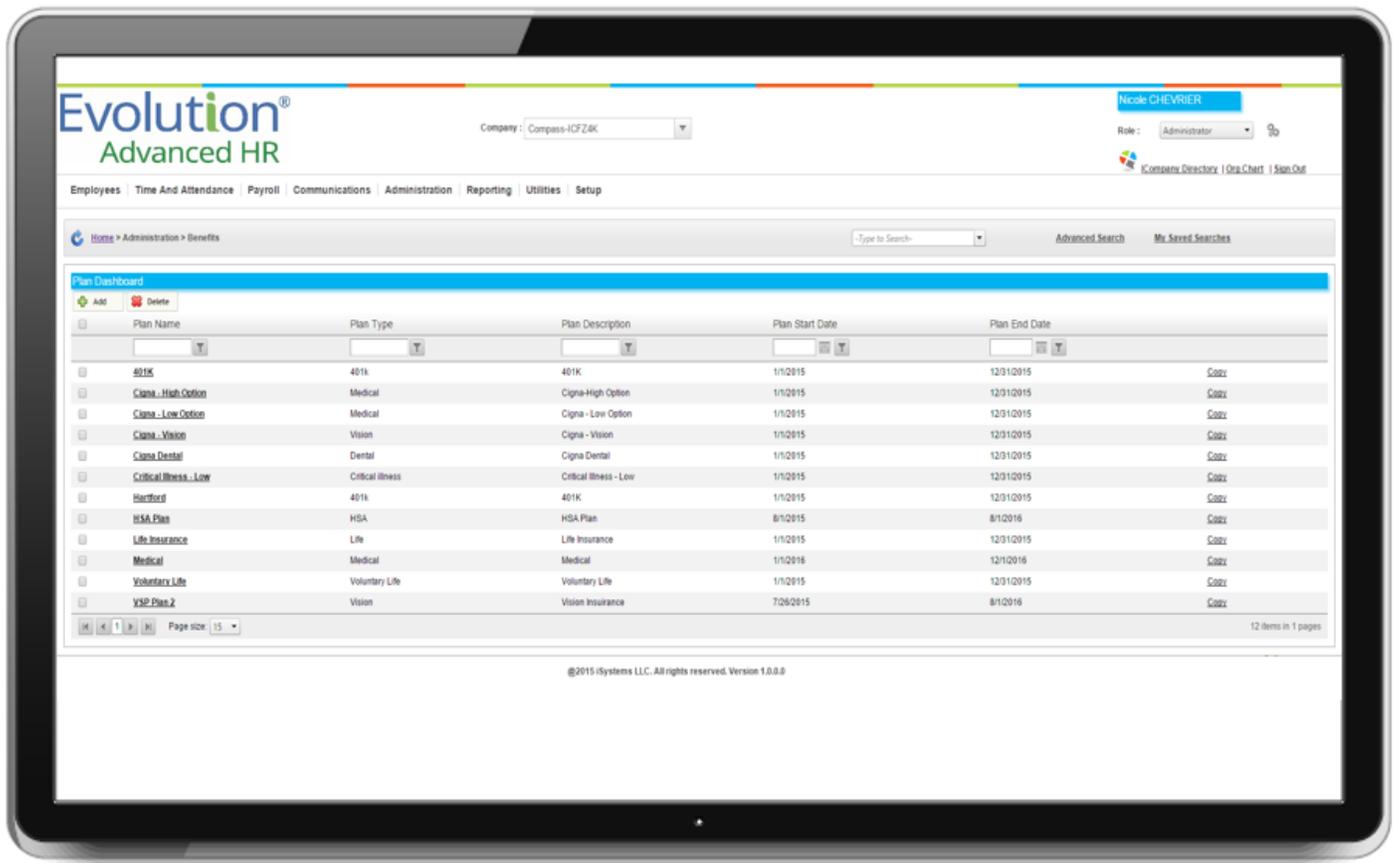
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Automate the new hire onboarding process with Evolution Advanced HR. Send automated notices to new hires and have them complete all of their information including electronically signed consent, I-9 and W-4 forms, etc. online.

Benefits Administration

Evolution Advanced HR provides a comprehensive set of tools to manage and control multiple plan options, complex eligibility rules, and other unique plan features. A step-by-step enrollment wizard for employees simplifies the enrollment experience.

Online Benefits Enrollment

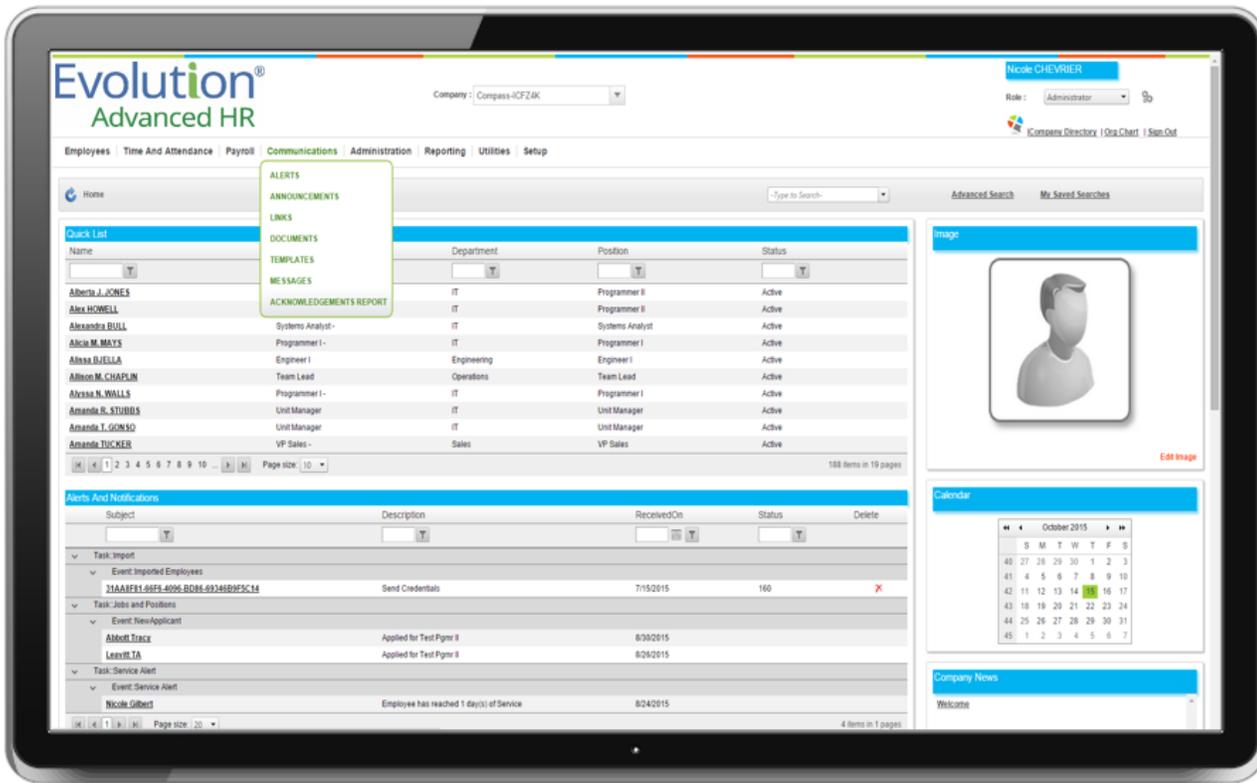


Allow employees to enroll in their benefits via an intuitive benefits enrollment engine. This easy-to-use application eliminates double entry and paper enrollment forms.

Communication

Broadcast company announcements and send messages to individual employees and employee groups. Create alerts to remind employees about everything from open enrollment to an expiring driver's license.

Social Collaboration



Great social collaboration tools help bring employees together wherever they might be. Set up groups and discussions, view real-time activity, collaborate on documents, and share information with others.

Other Useful Features:

- Assign and Manage Training Classes
- OSHA Incident Recording
- Employee Asset Management
- Certification and Licenses Tracking
- Audit Capabilities
- Custom Report Writing
- Import and Export Utilities